

AGENDA
AREA 2 COUNCIL MEETING
LEOMINSTER, MA USA
APRIL 25, 2013

Harmony Creed

Introductions and Welcome – Area 2 Director

Roll Call – Area 2 Secretary

1. Treasurer's report – Will be emailed separately to Council
2. Chapter Reports – Available on Area 2 Website
3. Area 2 Assistants Reports – Available on Area 2 Website
4. Distribution of Basket Raffle proceeds from 2012 AC & C
5. Proposal for future Basket Raffle proceeds
6. Youth Outreach Coordinator position
7. Finalization of Job Description for Generations Chorus Director and Chorus Participants
8. Proposal for Outside Vendors at AC&C
9. Study & Review – Central AC&C Location and Next Steps
10. Area 2 Education Day
11. Membership Reward – 2013-2014
12. Election of Council Assistants
13. Further Business
14. Harmony Theme Song

Adjournment

Agenda Item Number 4

The proceeds from our 2012 AC&C were \$2,040 and Montreal City Voices has asked the Area 2 Council to determine how the proceeds from the raffle should be used for Youth Outreach programs. Some options are as follows:

1. Donate all or some of the proceeds to the Northeast District Harmony Explosion Camp (note –the Council has previously approved a \$1,000 donation to the HX camp from the Corporate funds allocated to Area 2)
2. Sponsor a youth member(s) to the HX camp – Cost per attendee is \$340.00
3. Other options??

Agenda Item Number 5

According to our Area 2 Manual proceeds from the AC&C Basket raffle are to be used for Youth Outreach programs and the distribution of the funds are determined by the Hostess chapter. Since various chapters and quartets contribute baskets and purchase tickets, should the proceeds be allocated on a broader basis to allow other chapters to benefit from participation.

Agenda Item Number 6

The position of Youth Outreach Coordinator has been vacant for some time with no current applicants. Although this is an important position for the future of Area 2 and Harmony, Inc. in order to introduce young women to our hobby, if the position continues to be vacant, should it be eliminated or combined with the Education Coordinator position.

Agenda Item Number 7

See attached job description. Generations Chorus first began as the Youth Chorus and transitioned to include older members. How can we maintain the focus on our younger members.

Agenda Item Number 8

See attached proposal

Agenda Item Number 9

Per the request of the Area 2 Council, the Study and Review Team has been investigating locations that can accommodate our AC&C under one roof – housing and contest.

The following sites are under consideration

Manchester, New Hampshire

Springfield, Massachusetts

Portland, Maine

Further details will be available at the Council Meeting and the next steps regarding how to continue need to be discussed.

Agenda Item Number 10

Since the planned Harmony, Inc. Education Day has been cancelled, there is an opportunity for a chorus or choruses to sponsor an Area Education Day – all it needs is a chapter(s) to step up to host. There is \$500 available from HI and another \$300 in the Area 2 budget, plus music and learning trax to the song “As Long As I’m Singing” are available at no cost to the participants.

Agenda Item Number 11

Our Membership Coordinator and Public Relations Coordinator would like to continue with a Membership Reward program for 2013 and 2014.

Agenda Item Number 12

Election of Council Assistants – See Attached

AGENDA ITEM NUMBER 6

AREA 2 YOUTH OUTREACH COORDINATOR

1. Act as a resource to Area 2 Chapters regarding Youth Outreach programs, events, activities, etc.
2. Advise chapters on how to better attract younger women and how to be more “welcoming” and supportive to youth members on an ongoing basis.
3. Submit articles pertaining to Youth Outreach topics to *Borderlines*, the Area 2 bulletin and send information to the Area 2 Council
4. Work with the Area 2 Education, Membership, Marketing/Public Relations and Website Coordinators to plan and publicize all youth-oriented events, such as BHS Harmony Explosion Camps for girls.
5. Promote participation in the Area 2 Generations Chorus and Minor Chords to all youth members.
6. Assist the Hostess Chapter for AC&C and Education days regarding promoting these events to young women.
7. Interact with Harmony, Inc.’s corporate Youth Outreach Coordinator.
8. Be familiar with Harmony, Inc.’s resources for young women (music for young voices, youth scholarships for Harmony, Inc. events, Minor Chords Facebook page, etc.)
9. Attend all Area 2 Council Meetings.
10. Submit an Annual report to the Area 2 Director. This report will be presented at the Area 2 Council Meeting held at AC&C.
11. Maintain a complete correspondence and information file.
12. Copy the Area 2 Director in on all correspondence.

DIRECTOR OF AREA 2 GENERATIONS CHORUS

A Youth Member of Harmony, Inc. is strongly preferred.

1. Aptitudes needed:

- Directing ability
- Knowledge of how to run a rehearsal
- Ability to keep moderate control of a rehearsal
- Ability to judge music
 - Interesting arrangements
 - Level of difficulty
 - Appropriateness for chorus
- Knowledge and ability to work on music with the chorus
- Ability to communicate with the chorus in a respectful and effective manner

2. Selection of the Generations Chorus

The Generations Chorus Director will be selected by the Area 2 Council at the April Council Meeting and will serve as Director for a period of two years

3. Responsibilities of the Director:

- Contact the HarmonyConnection and all Area 2 Chapters to ask for singers, detailing the requirements for the chorus by November 1.
- Choose music for the chorus by October 1.
- Locate learning tracks or have tracks made (within the budget allotted by Area 2) by December 1.) In selecting music to be performed, priority should be given to music that has learning tracks available from Harmony, Inc. vendors.
- Contact arranger and owner of learning tracks to ask for pricing.
- Order music and learning tracks. Distribute to chorus by January 1.
- Keep track of the chorus members and what part they sing (very important!!)
- Arrange, with Area AC&C Chairman for a rehearsal time and space by February 1.
- Stay in regular contact with the members of the chorus to keep them up to date with rehearsal information, music/word changes, etc.
- Run the rehearsal in a firm, but respectful manner.

AGENDA ITEM NUMBER 8

To: Area 2 Council

From: Barbara-Ann Mac Intosh

Proposal: That Hostess Chapters in Area 2 be allowed to have Vendors in the Hospitality Room at Area 2 AC&C.

Rational:

It is my understanding that there are vendors interested in having a booth in the Hospitality Room at AC&C to sell their products. This is not the first time this has happened. This could be an opportunity to the Hostess Chapter to bring in additional revenue.

However, depending on the type of business there would have to be special consideration on the cost. For example: If you had someone doing chair massages you could not charge them the same fee as someone selling jewelry. The masseuse could possible do a 15 minute massage for \$25.00 and that could bring in \$100.00 in one hour. Someone selling jewelry could sell \$100.00 in that first 15 minutes. Someone has to be able to have the authority to make this decision.

Suggestion:

For someone selling items a booth could cost \$50.00 for the weekend. The masseuse could pay a percentage of what they take in over the weekend to the Hostess Chapter.

AGENDA ITEM NUMBER 12

Area 2 Council

Candidates for Area 2 Assistants

April 2013

Bulletin Editor – Julie Schwingbeck

Manual Coordinator – Diane Coates

Membership Coordinator – Aileen Murray

Secretary – Jan Leclair

Quartet Promotion Coordinator – Andrea Hutchins

Finance Advisor - Vacant

Two Members of Finance Committee – One Canadian, One US